**Instructor and Class Sections:**

* **Dr. FirstName LastName**

**Office Hours**: Day (time)

**Office Location**: ()

 **E-mail:** emailaddress@yu.edu.jo

**Website:** ([http://](http://faculty.yu.edu.jo/yazan.shboul) )

**Class Time & Location:** (day and time) (location)

|  |
| --- |
| Coordinator information |
| Name: | Office location and hours | Email address |
| **Dr. FirstName LastName** |  |  |

**Course Summary**

|  |  |
| --- | --- |
| Name: Course Name  | Code and Number: Course # |
| Language of Instruction: English | Prerequisite: Course # (or N/A) |
| Credit Hours: 3 CHs | Course Category: Faculty mandatory Dep. Mandatory Elective |

**Course Description:**

|  |
| --- |
| The main objective of this course is to provide students……. |

**Course Objectives:**

|  |
| --- |
| The main objective of this course is to provide students with the basic concepts, methods, and new techniques of …………... Other objectives include:* Point1.
* Point2.
* Point….
* Point N
 |

**Learning Outcomes (Understanding, knowledge, Mental and Practical Skills)**

After completing this course, a student should be able to:

|  |  |  |  |
| --- | --- | --- | --- |
| # | CLO | PLO | Assessment % |
| A | CLO1. |  | % |
| B | CLO2. |  | % |
| C | CLO….. |  | % |
| D | ……… |  | % |
| E | CLON |  | % |
| Total | 100% |

* CLOs must be mapped at most to one PLO.

**Course Content:**

|  |  |  |
| --- | --- | --- |
| **Teaching Hours Needed** | **Number of Weeks** | **List of Topics** |
| 6 | 2 | Topic # 1 |
| 6 | 2 | Topic # 2 |
| .. | .. | .. |
| 3 | 1 | Topic # N |

**Teaching and Learning Strategies with Evaluation Criteria:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Evaluation Criteria** | **Type of Evaluation** | **Learning Activities**  | **Teaching Strategy** | **Learning outcome** |
| Grades, exit survey … etc | Exam, quiz, project, and assignments | PPT Presentation, videos, and scenario analysis  | Lecture, Discussion, Active learning, and Integrating Technology  | A |
| Grades, exit survey … etc | Exam, quiz, project, and assignments | PPT Presentation, videos, role play, and scenario analysis  | Lecture, Discussion, Active learning, and Integrating Technology  | B |
| Grades, exit survey … etc | Exam, quiz, project, and assignments | PPT Presentation, videos, role play, and scenario analysis  | Lecture, Discussion, Active learning, and Integrating Technology  | C  |
| Grades, exit survey … etc | Exam, quiz, project, and assignments | PPT Presentation, videos, role play, and scenario analysis  | Lecture, Discussion, Active learning, and Integrating Technology  | D |
| Grades, exit survey … etc | Exam, quiz, project, and assignments | PPT Presentation, videos, role play, and scenario analysis  | Lecture, Discussion, Active learning, and Integrating Technology  | E |

**Assessment Strategy:**

|  |  |  |
| --- | --- | --- |
| **Assessment method** | **CLO** | **Weight** |
| **Written exams and Tasks:**  | **First Exam: Essay Questions** | A, B | 20% |
| **Second Exam: Essay Questions** | A, B, C | 20% |
| **Final Exam and Tasks** | C, D, E | 50% |
| **Other work:**  | **Assignments, Quizzes and optional Presentations** |  | 5% |
| **Evaluation method # 1** | B |  |
| **…….** | . |  |
| **Evaluation method # N** | D |  |
| **attendance of classes (optional)** |  | 5% |
| **Total** |  | **100%** |

**Teaching Resources**

* **Main Text Book**:
	+ *Reference 1*

**Electronic material:**

* + Reference 2.
* **Supplementary Books and Software:**
	+ Reference 1.
	+ Reference 2 ….

**Course Policies**

## Attendance and make-up policy:

Attendance is not graded. However, topics will be covered that are not necessarily contained in the text book and there will be questions on those topics in the exams. Therefore, attendance is strongly encouraged.

If, due to circumstances beyond your control, you are unable to take an exam at the scheduled time, please contact me prior to the exam. Proof of the circumstances (e.g. doctor's certificate) will be essential; make-up exams must be taken within one week. Unexcused absences on the day of the exam (i.e., failure to notify the instructor prior to the exam period) can result in an F for that exam.

Dishonesty:

All forms of academic dishonesty will result in an F for the course, notification of the Dean of Student Affairs and the University Disciplinary Board. Academic dishonesty includes (but is not limited to) plagiarism, copying answers or work done by others and use of notes or other aids during quizzes and exams.